CONFERENCE/SEMINARS AUTHORITY FOR ATTENDANCE

THIS FORM IS TO BE USED FOR COUNCILLORS (FOR ATTENDANCE BOTH IN AND OUTSIDE THE UK) AND FOR EMPLOYEES (OUTSIDE THE UK ONLY OR, IF ACCOMPANYING A COUNCILLOR, INSIDE THE UK)

1.	Title of Conference	Marche International Des Professionals De L'Immobilier - MIPIM 2016	
2.	Organising Body	Reed Midem Organisation	
3,	Location	France	
4.	Date(s)	16-18 th March 2016	
5.	Councillor(s) recommended to attend	Councillor Gary Crookes @akinet Member for Business, Enterprise and Employment (Shadow Cabinet Member)	
6.	Employees recommended to attend		
7.	Cost per person, including travel, etc. (Note: If total cost is less than £100, formal Cabinet/Cabinet Member approval is not required)	Accommodation Travel Total £ 542,25 £ 535,00 Total £1,077,25 Coventry City Council achieved a cost neutral position to attend MIPIM for the last three years. This objective has been met for MIPIM 2016. The cost outlined above, will cover the costs of member travel and accommodation, costs will be met in full through the Coventry & Warwickshire @ MIPIM partnership.	
8.	Is participation at this event as part of a group	YES/ NO	
9.	If so, how many people IN TOTAL will be attending the event as part of that	Coventry will be working in partnership with a number of key private developers for the duration of MIPIM. The group	

group	would total approximately 30/40 persons.
10. Is there anyone travelling with the Member, officer or group in relation to whom any of the costs of travel, accommodation or any other expense will be paid for by a Member or officer. If "Yes" please state number	NO .
11. Source of Funding (FIS Code)	Funding has been secured to cover all costs of attending MIPIM including all officer/members travel and accommodation costs detailed above.
12. What are the reasons for attendance and what benefits to the City Council are expected from attendance	To profile Coventry and Warwickshire as a destination for relocation. Our presence at the show gives a strong indication that Coventry and Warwickshire is in the marketplace for doing business and is actively seeking new property investment. The primary objective is to attract and encourage investment into Coventry and Warwickshire as part of an overall strategy to create and sustain jobs in the region. Participating and exhibiting at MIPIM allows a unique opportunity of profiling Coventry and Warwickshire projects, achievements and development opportunities to major decision makers and intermediaries in the UK and international property markets. MIPIM also provide the opportunity to enhance the perception and image of Coventry and Warwickshire. Completed By/Signed: Completed By/Signed:
13. Is this conference part of an overall project involving further visits in the future?	YES/NO The City has had representation at

.

	MIPIM for the last 20 years and would look to continue to do so in future years.
14. Recommendation of Cabinet Member/Cabinet/Chair of any other City Council Committee	YES/NO
 a.) Are you satisfied that there is a genuine reason for attendance and genuine benefit for the Council? 	YES/NO
b.) Will Councillor attendance affect the decision-making processes of the Council?	YES/NO
c.) Is attendance recommended?	YES/NO
·	Completed By/Signed:
	Le dut
	Date:
15. Cabinet Member's Recommendation	YES/NO
	Completed By/Signed:
	Keaw
	Date
16. Leaders Recommendation	Completed By/Signed:
	Date MOZMIQ.
17. Person responsible for booking	Name: Déirdre Fitzhugh
conference following approval of attendance	Department: PLACE Directorate
	Telephone No: 024 7683 1228

THIS FORM SHOULD NOW BE RETURNED TO THE DIRECTOR OF CUSTOMER AND WORKFORCE SERVICES (Room CH 59)

FOR CUSTOMER AND WORKFORCE SERVICES DIRECTORATE'S USE ONLY

Decision APPROVED / NOT APPROVED	Cabinet Member/Cabinet Date:	
Notification to: (a) Officer responsible for booking conference	YES/NO	<u>DATE</u>
(b) Councillor attending (c) Member of Management Board		

(d) Members' Services	
(e) Committee Officer	
Date report back obtained	
Date of meeting of Scrutiny to receive report back	

.

.

.